

University Library of Bozen-Bolzano Charges

Approved by Founding Council resolution no. 33 (29.12.1998)
 Amended by Founding Council resolution no. 55 (13.05.1999)
 Amended by Founding Council resolution no. 185 (28.11.2001)
 Amended by Executive Board resolution no. 46 (24.01.2003)
 Amended by Executive Board resolution no. 102 (22.10.2003)
 Amended by Executive Board resolution no. 150 (07.06.2004)
 Amended by University Council resolution no. 400 (29.01.2010)
 Amended by University Council resolution no. 111 (21.12.2012)
 Amended by University Council resolution no. 71 (26.05.2023)

The following fees apply to the Free University of Bozen-Bolzano library:

1. Card

1.1 Issue of identification card and annual use of library services

- a) *Student or Campus Card* free
- b) *Library card*

10,00 EUR

1.2 Replacement of card

(Cost of new library card)

20,00 EUR

2. Overdue items

If a borrowed item is returned late, the following charges are due:

The overdue rate of 0,50 EUR will be charged daily on each overdue item.

The maximum fine for any given item is

10,00 EUR

3. Loss or damage

In cases of loss or damage to library items, the user is required to pay the full value of the lost or damaged item (see Users' Regulations for Free University of Bozen-Bolzano Library).

Handling fee

20,00 EUR

The replacement fee for library items is defined by the library based on the publisher's prices or the purchase prices of the suppliers. Alternative price offers (e.g. Amazon) cannot be taken into account in the pricing.

The replacement fee for keys is defined based on the current purchase prices. Currently, the following replacement fees apply:

- 300,00 EUR for carrel keys
- 200,00 EUR for monthly locker keys
- 50,00 EUR for daily locker keys

4. Inter-library Loans and Document Delivery

4.1 Internal Users

The service is free of charge until further notice for internal users.

4.2 External Users

a) Books

Set cost per book 10,00 EUR

b) Photocopies

Set cost per article 10,00 EUR

The user is responsible for all costs over 10,00 EUR. The library reserves the right to choose the supplier and method of supplying the item.

4.3 Inter-library loans-exceptional expenses:

Costs for inter-library loans exceeding 15,00 EUR must be paid by the library user.

4.4 Costs for international interlibrary requests

a) 1 book

1 IFLA voucher*

b) Sending of photocopies (up to 20 pages)

0,5 IFLA voucher

Nothing is charged by libraries with which the Free University of Bozen-Bolzano has a reciprocal free agreement.

*IFLA voucher = interlibrary loan voucher to facilitate the international exchange of library items between libraries. 1 IFLA voucher = 8,00 EUR.

5. Other services

5.1 Photocopying and file printing

See official tariff chart.

5.2 Home delivery of library items

Delivery of items of the University Library by courier to the address of the user (only within Europe).

1 book/item:

10,00 EUR

Each additional book/medium within the same shipment:

5,00 EUR

Prices may change if increased by the courier.

5.3 Home Delivery of Document Delivery articles

Delivery of printed articles via registered mail to the user's address (only within Europe).

1 shipment

5,00 EUR

6. Carrels, lockers

6.1 Carrels

Students may hire carrels from the university library

Monthly cost:

Single carrel

40,00 EUR

Carrel for two per person

30,00 EUR

Fines will be charged for overdue return of carrel keys (see art. 2).

6.2 Lockers

Students may rent lockers and roll boxes from the university library.

Locker rent (1 month)

5,00 EUR

Fines will be charged for overdue return of locker keys (see art.2).