

DIPLOMA SUPPLEMENT

Preamble

The purpose of the Diploma Supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It is free from any value judgements, equivalence statements or suggestions about recognition. This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO.

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION	
1.1	Last name(s): xxxxxxxxxxxx
1.2	First name(s): xxxxxxxxxxxx
1.3	Date of birth (dd/mm/yyyy): xxxxxxxxxxxx
1.4	Student identification number or code (if applicable): xxxxxxxxxxxx

2. INFORMATION IDENTIFYING THE QUALIFICATION	
2.1	Name of the qualification and (if applicable) title conferred (in the original language): Laurea in Economia e Management Laurea in Wirtschaftswissenschaften und Betriebsführung Laurea in Economics and Management Dottore
2.2	Main field(s) of study for the qualification: Business Administration (L-18) according to D.M. 270/2004 ; ISCED Code 0413
2.3	Name (in original language) and status of the awarding institution: Libera Università di Bolzano; Free University of Bozen-Bolzano; Bozen-Bolzano; free state-recognized University
2.4	Name and status of institution (if different from 2.3) administering studies (in original language): Same as in 2.3
2.5	Language(s) of instruction/examination: German, Italian, English

3. INFORMATION ON THE LEVEL AND DURATION OF THE QUALIFICATION	
3.1	Level of the qualification: First cycle QF-EHEA / 6th level EQF / Bachelor level
3.2	Official duration of the programme in credits and/or years: 180 CFU/ECTS - Three full time years
3.3	Access requirement(s): Italian secondary school leaving qualification or other comparable foreign qualification (level 4 EQF). Admission is based on local selection procedures.

4. INFORMATION ON THE PROGRAMME COMPLETED AND THE RESULTS OBTAINED	
4.1	Mode of study: Full time, presence, lectures, seminars
4.2	Programme learning outcomes: The programme provides students with the basic knowledge and skills necessary to understand the economic events and to be efficient actors in the economy and society. The trilingual and multidisciplinary approach integrates the theoretical bases of major economics and management topics with their applications in European and international settings. With its additional emphasis on the legal aspects of economic activities and on quantitative methods, the programme prepares students for both graduate studies and a career in economics, finance, accounting, marketing or management. The programme includes a mandatory period of internship. A specific level of competence in the official languages used in teaching is required in order to complete the programme.
4.3	Programme details, individual credits gained and grades/marks obtained:

	Code SSD	Educational activities (in chronological order)	Language	CFU/ECTS credits	Recognition	Grade	Date (dd/mm/yyyy)
1	SECS-P/07	Introduction to Accounting/Einführung in das Rechnungswesen/Introduzione alla ragioneria	English	8		28	24.01.2018
2	L-LIN/12	English as a Foreign Language - Specialized Language course for Economics - Basic/Englisch (Fremdsprache) - Grundfachsprache Wirtschaft/Inglese (lingua straniera) - linguaggio economico base	English	4		20	30.01.2018
3		Introduction to Legal Systems/Einführung in die Rechtssysteme/Introduzione agli ordinamenti giuridici	Italiano	12		27	25.05.2018

		- M-1 Public Law/M-1 Grundlagen des Öffentlichen Rechts/M-1 Istituzioni di Diritto Pubblico (IUS/09, 6CP) - M-2 Private Law/M-2 Grundlagen des Privatrechts/M-2 Istituzioni di Diritto Privato (IUS/01, 6CP)					
4	L-LIN/14	German as a Foreign Language - Specialized Language course for Economics - Basic/Deutsch (Fremdsprache) - Grundfachsprache Wirtschaft/Tedesco (lingua straniera) - linguaggio economico base	Deutsch	4		25	23.06.2018
5	SECS-S/06	Mathematics for Economists/Mathematik für Wirtschaftswissenschaftler/Matematica per le applicazioni economiche - M-1 Mathematics for Economists A/M-1 Mathematik für Wirtschaftswissenschaftler A/M-1 Matematica per le applicazioni economiche A (SECS-S/06, 6CP) - M-2 Mathematics for Economists B/M-2 Mathematik für Wirtschaftswissenschaftler B/M-2 Matematica per le applicazioni economiche B (SECS-S/06, 6CP)	English	12		25	26.06.2018
6	SECS-P/01	Economics 1/Volkswirtschaftslehre 1/Economia politica 1	English	8		28	04.07.2018
7	ING-INF/05	Information Systems and Data Management/Angewandte Daten- und Informationsverarbeitung/Tecniche di gestione dei dati e dei sistemi informativi	English	5		26	13.07.2018
8	IUS/04	Business Law/Handels- und Gesellschaftsrecht/Diritto commerciale	Italiano	6		21	10.12.2018
9	SECS-P/07	Italian Accounting Standards/Italienische Rechnungslegung/Principi contabili italiani	Italiano	6		27	11.12.2018
10	L-LIN/14	German as a Foreign Language - Specialized Language course for Economics - Advanced/Deutsch (Fremdsprache) - Fortgeschrittene Fachsprache Wirtschaft/Tedesco (lingua straniera) - linguaggio economico avanzato	Deutsch	3		24	26.01.2019
11	SECS-S/01	Statistics/Statistik/Statistica	Italiano	6		26	31.01.2019
12	SPS/08	Communication Skills and Leadership/Kommunikation und Führung/Tecniche di comunicazione e leadership	English	4		27	01.02.2019
13	SECS-P/02	Economic Policy/Wirtschaftspolitik/Politica economica	English	6		26	13.05.2019
14	SECS-P/09	Financial Analysis/Finanzanalyse/Analisi e valutazioni finanziarie	English	7		26	16.05.2019
15	SECS-P/06	Industrial Economics/Industrieökonomik/Economia industriale	Italiano	6		19	28.06.2019
16	IUS/12	Taxation Law/Steuerrecht/Diritto Tributario	Italiano	7		30	01.07.2019
17	SECS-P/08	Marketing	Deutsch	7		24	10.07.2019
18	SECS-P/07	Auditing/Prüfungswesen	English	7		29	20.05.2020

19	SECS-P/11	International Finance/Internationale Finanzwirtschaft/Finanza internazionale	English	7		28	25.05.2020
20	L-LIN/12	English as a Foreign Language - Specialized Language course for Economics - Advanced/Englisch (Fremdsprache) - Fortgeschrittene Fachsprache Wirtschaft/Inglese (lingua straniera) - linguaggio economico avanzato	English	3		24	18.06.2020
21	SECS-P/08	Consumer Behaviour/Konsumentenverhalten/Analisi del comportamento dei consumatori	Deutsch	7		26	30.06.2020
22	SECS-P/07	Advanced Financial Accounting/Konzernrechnungslegung/Tecniche contabili avanzate per la direzione delle imprese Advanced accounting: Theory and Practice	N.A.	7	ICT	25	01.09.2020
23	SECS-P/08	Introduction to Management/Einführung in die Organisation und die Betriebswirtschaftslehre/Introduzione alla gestione e organizzazione delle imprese Entrepreneurship and Business Venture	N.A.	8	ICT	30	01.09.2020
24	SECS-P/08	Strategic Management/Strategisches Management/Strategia di impresa Perspectives on Business Strategy	N.A.	7	ICT	28	01.09.2020
25	SECS-P/05	Econometrics of Financial Markets/Finanzmarktökonomie/Econometria applicata alla finanza e ai mercati finanziari	English	7		19	15.09.2020
26	NN	Internship/Praktikum/Tirocinio	N.A.	6		Passed	17.09.2020
27	SECS-P/01	Economics 2/Volkswirtschaftslehre 2/Economia politica 2	Deutsch	8		25	21.09.2020
		Final Exam		3		100 /110	05.10.2020
		Total CFU/ECTS credits		181			

Legenda:

NCT: National Credit Transfer

ICT: International Credit Transfer

RPL: Recognition of Prior Learning

CP: Crediti points / ECTS credits

SDS: Scientific disciplinary sector

N.A.: Not available

E: Extracurricular / activity exceeding the number of credit points established for the programme

ICT - Activity completed abroad

Host university

xxxxxxxxxx

City/State

xxxxxxxxxx

Period (from/to)

xxxxxxxxxx

Programme

Erasmus SM

Einführung in die Organisation und die Betriebswirtschaftslehre

8 ECTS

30/30

01.09.2020

Strategia di impresa

7 ECTS

28/30

01.09.2020

Konzernrechnungslegung

7 ECTS

25/30

01.09.2020

4.3 b) Placement

Host company and locality

xxxxxxxxxx

Period (from/to)

xxxxxxxxxx

Number of hours

xxxxxxxxxx

4.3 c)	Thesis title: XXXXXXXXXXXX Academic Discipline: Supervisor: XXXXXXXXXXXX Second supervisor:
4.4	Grading system and if available grade distribution table: For I and II cycle programmes the Italian grading system is based on a maximum of 30 points with 18/30 as the lowest passing grade. In case of excellence 30 cum laude may be awarded. Failed exams are not indicated in the student's transcript.

ECTS table of course grades

ISCED CODE 0413		Business Administration (L-18)												First cycle QF-EHEA / 6th level EQF / Bachelor level	
Grade	18	19	20	21	22	23	24	25	26	27	28	29	30	30 cum laude	
n. marks	833	562	738	927	1076	1208	1333	1414	1372	1433	1369	1033	1046	497	
%	5,61	3,79	4,97	6,25	7,25	8,14	8,98	9,53	9,24	9,66	9,22	6,96	7,05	3,35	
cumulative %	100	94,39	90,6	85,63	79,38	72,13	63,99	55,01	45,48	36,24	26,58	17,36	10,4	3,35	
Years considered:	from 2017					to 2019					Tot. marks:		14841		

4.5	Overall classification of the qualification Final mark: 100 /110 Date: 05.10.2020 For I and II cycle programmes the final grade is based on a maximum of 110points, with 66/110 as the lowest passing grade. In case of excellence, 110 cum laude may be awarded. The final grade is based on the curriculum as well as on the final exam.
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ECTS table for final grades

ISCED CODE 0413		Business Administration (L-18)												First cycle QF-EHEA / 6th level EQF / Bachelor level		
Grade	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81
n. marks	-	-	-	-	-	-	-	-	-	-	-	-	1	1	5	4
%	-	-	-	-	-	-	-	-	-	-	-	-	0,18	0,18	0,89	0,71
cumulative %	-	-	-	-	-	-	-	-	-	-	-	-	100	99,82	99,64	98,75

Grade	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96
n. marks	10	4	9	20	17	15	18	21	18	25	25	23	21	25	23
%	1,78	0,71	1,6	3,55	3,02	2,66	3,2	3,73	3,2	4,44	4,44	4,09	3,73	4,44	4,09
cumulative %	98,04	96,26	95,55	93,95	90,4	87,38	84,72	81,52	77,79	74,59	70,15	65,71	61,62	57,89	53,45

Grade	97	98	99	100	101	102	103	104	105	106	107	108	109	110	110 cum laude
n. marks	22	18	19	18	17	25	24	17	18	17	8	15	9	6	45
%	3,91	3,2	3,37	3,2	3,02	4,44	4,26	3,02	3,2	3,02	1,42	2,66	1,6	1,07	7,99
cumulative %	49,36	45,45	42,25	38,88	35,68	32,66	28,22	23,96	20,94	17,74	14,72	13,3	10,64	9,04	7,99
Years considered:	from 2017					to 2019					Tot. marks:		563		

5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION	
5.1	Access to further study: Access to second cycle studies QF-EHEA: level 7 EQF, laurea magistrale and master universitario di primo livello.
5.2	Access to a regulated profession (if applicable): Not applicable.


6. ADDITIONAL INFORMATION

6.1	Additional information: Certified level of language competence according to the Common European Framework of Reference for Languages – CEFR: German B2 , Italian C1 , English C1
	Additional credits gained (also abroad)

	Code SSD	Educational activities (in chronological order)	Language	CFU/ECTS credits	Recognition	Grade	Date (dd/mm/yyyy)
-	-	-	-	-	-	-	-

Work in institution: 02.01.2019 - 31.12.2019
Role as a student representative in institutional bodies: ---

6.2	Further information sources: University web page: https://www.unibz.it NARIC Italia: http://www.cimea.it European Qualifications Framework: http://ec.europa.eu/eqf/compare_en.htm Common European Framework of Reference for Languages: https://www.coe.int/en/web/common-european-framework-reference-languages
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7. CERTIFICATION OF THE SUPPLEMENT	
7.1	Date: 13.11.2020
7.2	Signature: Dott. Christian Staffler LL.M. (digitally signed)
7.3	Capacity: Director of Student Secretariat
7.4	Official stamp or seal 

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

The Italian University System

The Italian university system is organised in three cycles, according to the Bologna structure: the main academic degrees are the *Laurea* (1st cycle), the *Laurea Magistrale* (2nd cycle) and the *Dottorato di Ricerca* (3rd cycle). The system also offers other study programmes and related qualifications.

First cycle. This cycle consists exclusively of **Corsi di Laurea**. These degree programmes provide students with an adequate command of general scientific methods and contents as well as with specific professional skills. The general access requirement is the Italian school leaving qualification awarded after completion of 13 years of schooling and passing the relevant State examination; comparable foreign qualifications may also be accepted. Admission to some degree courses may be based on specific course requirements. The studies last 3 years. The *Laurea* is awarded to students who have gained 180 ECTS credits (called *Crediti Formativi Universitari – CFU*) and satisfied all curricular requirements, including the production of a final written paper or equivalent final project. The *Laurea* gives access to the *Corsi di Laurea Magistrale* as well as to other 2nd cycle study programmes.

Second cycle. The main degree programmes in this cycle are the **Corsi di Laurea Magistrale**. They provide education at an advanced level for the exercise of highly qualified activities in specific areas. Access is by a *Laurea* degree or a comparable foreign degree; admission is based on specific course requirements determined by single universities. The studies last 2 years. The *Laurea Magistrale* degree is awarded to students who have gained 120 ECTS/CFU credits and satisfied all curricular requirements, including the production and public defence of an original dissertation. Some programmes (namely, those in dentistry, medicine, veterinary medicine, pharmacy, architecture, construction engineering/architecture, law, primary education) are defined "single cycle programmes" (*Corsi a ciclo unico*); for these programmes access is by the Italian school leaving qualification (or a comparable foreign qualification); admission is based on entrance exams. The studies last 5 years (6 years and 360 ECTS/CFU credits in the cases of medicine and dentistry). A *Laurea Magistrale* degree is awarded to students who have gained 300 ECTS/CFU credits and satisfied all curricular requirements, including the production and public defence of an original dissertation. A *Laurea Magistrale* degree gives access to *Corsi di Dottorato di Ricerca* as well as to other 3rd cycle study programmes.

Third cycle. The main degree programmes in this cycle are **Corsi di Dottorato di Ricerca** (research doctorate programmes); the students/young researchers enrolled in these programmes will acquire methodologies for advanced scientific research, will be trained in new technologies and will work in research laboratories, wherever appropriate. Access is by a *Laurea Magistrale* degree (or a comparable foreign degree); admission is based on a competitive exam; studies last at least three years and include the completion and public defence of an original research project.

Other programmes

Corsi di Specializzazione. These are 3rd cycle programmes intended to provide students with the knowledge and skills required for the practice of highly qualified professions, mainly in medical, clinical and surgical specialities. Admission is by a *Laurea Magistrale* degree (or by a comparable foreign degree) and is based on a competitive exam; studies may last from 2 (120 ECTS/CFU credits) to 6 years (360 ECTS/CFU credits) depending on the discipline. The final degree awarded is a *Diploma di Specializzazione*.

Corsi di Master Universitario di primo livello. These are 2nd cycle programmes intended to provide students with further specialization or higher continuing education after completion of the first cycle. Access is by a *Laurea* degree (or a comparable foreign degree); admission may be subject to additional requirements. Studies last at least 1 year (60 ECTS/CFU credits). The qualification awarded (*Master Universitario di primo livello*) does not give access to *Corsi di Dottorato di Ricerca* or to any other 3rd cycle programme, since this type of course does not belong to the general requirements established at national level, but it is offered under the autonomous responsibility of each university.

Corsi di Master Universitario di secondo livello. These are 3rd cycle programmes intended to provide students with further specialization or higher continuing education studies after completion of the second cycle. Access is by a *Laurea Magistrale* degree (or a comparable foreign degree); admission may be subject to additional requirements. Studies last at least 1 year (60 ECTS/CFU credits). The qualification awarded (*Master Universitario di secondo livello*) does not give access to *Corsi di Dottorato di Ricerca* or to any other 3rd cycle programmes, since this type of course does not belong to the general requirements established at national level, but it is offered under the autonomous responsibility of each university.

Credits:

degree courses are structured in credits (*Crediti Formativi Universitari - CFU*). University credits are based on the workload students need in order to achieve the expected learning outcomes. Each credit corresponds to 25 hours of student workload, including independent study. The average workload of a full time student is conventionally fixed at 60 credits per year. Thus, the CFU fully coincide with ECTS credits.

Classes of Degree Courses:

all degree programmes of *Laurea* and *Laurea Magistrale* sharing general educational objectives are grouped into "classes". In developing the specific learning outcomes of single programmes, Universities have to comply with some national requirements for each class concerning the types (and corresponding amount of credits) of teaching-learning activities to be included. Degrees belonging to the same class have the same legal value.

Academic Titles:

Those who receive the *Laurea* are entitled to be called "Dottore", the holders of a *Laurea Magistrale* have a right to the title of "Dottore Magistrale", the *Dottorato di ricerca* confers the title of "Dottore di Ricerca" or "PhD".

Joint Degrees:

Italian universities are allowed to establish degree programmes in cooperation with Italian and foreign partner universities, on completion of which joint or double/multiple degrees can be awarded.

Further information:

Italian Qualifications Framework (Quadro dei Titoli Italiani – QTI) <http://www.quadroititoli.it/>

The Italian University System

