

## Company presentation at the Free University of Bozen/Bolzano

Please return this form by email to [careerservice@unibz.it](mailto:careerservice@unibz.it)

GENERAL INFORMATION ABOUT THE COMPANY	
Name of the company/organization	
Address	
Telephone/Fax	
E-mail	
Website	
Short description of the company	
CONTACT DETAILS	
Contact person	
Department and designation / job title	
Contact details (phone number, e-mail)	
TARGET	
Focus on	<input type="checkbox"/> STUDENTS <input type="checkbox"/> GRADUATES
Students/Graduates of following degree programs:	
Requirements	

PRESENTATION	
Requested period of presentation	<input type="checkbox"/> Winter semester (October – February) <input type="checkbox"/> Summer semester (March – June)
Your questions/ requirements:	
Place	<input type="checkbox"/> at the company <input type="checkbox"/> at the university
Other	

We thank you for your interest and we will contact you as soon as possible in order to follow up on your request and provide more details

Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

## **Information pursuant to arts. 13-14, EU Reg 2016/679 "European Regulation on the protection of personal data"**

The personal data you provide directly to the data controller ("titolare del trattamento") will be processed in compliance with the European Regulation, the national legislation on this subject, as well as the obligations of confidentiality. The processing operations will be finalized only to the correct execution of the institutional tasks of the University, as well as to the fulfilment of all the obligations related to your request for the company presentation and are essential for the execution of the task. Therefore, the refusal to provide the requested information, the lack of consent to the processing of data that will become necessary from time to time, or its revocation, may prevent the execution of the operations of your direct interest. Data will be processed in such a way as to guarantee its security and confidentiality in full compliance with the provisions of the "European Regulation" and the relevant national legislation and internal university regulations and may be carried out by manual operations and/or the use of IT and/or telematic tools to memorize manage or transmit the data. Your data will be kept for a period of time not exceeding that necessary for the fulfilment of the purposes indicated and in any case for the time strictly necessary for the fulfilment of the obligations provided for by law, after which the same will be destroyed or, in any case, treated in accordance with the provisions of art. 17 of the European Regulation. The processing of personal data collected may be carried out by our employees, specifically appointed for the purpose and properly trained, in full compliance with the provisions of the Privacy Code. Your data may also be processed by parties to whom the right to access them is recognized by provisions of law, or secondary legislation.

The legal basis for the processing is Article 6, Paragraph 1, letter e) and c) GDPR.

The data controller is the Free University of Bolzano, with registered office at Piazza Università n. 1, 39100 Bolzano, in the person of the President and legal representative pro tempore.

The Privacy Officer of Free University of Bolzano-Bozen can be contacted at the following e-mail address: [privacy@unibz.it](mailto:privacy@unibz.it)

You will not be subjected to a decision based solely on the automated processing of personal data that you provide, which produces legal effects that affect you or that significantly affect your person.

As an interested party you may exercise the rights referred to in section 2, 3 and 4 of chapter III of the European Regulation (e.g. ask the data controller: access, information, update, possible cancellation, etc. ) by making a request to the respective managers, using alternatively the following numbers / addresses: Tel. +39 0471 012700; Fax +39 0471 012709, E-Mail: [privacy@unibz.it](mailto:privacy@unibz.it)

If you have provided your consent for the processing of your personal data, you are entitled to revoke it by sending a registered letter to the following address: Free University of Bolzano-Bozen, Career Service, Piazza Università 1, 39100 Bolzano, accompanied by a photocopy of your valid documentation or a PEC ([administration@pec.unibz.it](mailto:administration@pec.unibz.it)), with the following text: << revocation of consent to the processing of all my personal data >>. At the end of this operation your personal data will be removed from the archives as soon as possible, if this is legally possible.